

## **PRIVACY POLICY**

### **Introduction**

Expotrade Australia ("Expotrade") respects your privacy and is committed to protecting the personal information you share with us in compliance with the Information Privacy Act 2000.

### **What personal information about me does Expotrade hold?**

Expotrade may hold the following information about you:

- Your name, street, telephone, fax number(s);
- Your email address;
- Your occupation;
- The type of work that you do;
- Any information provided to us from third parties and previous exhibitions;

Personal information provided by you is stored securely on Expotrade's database.

### **What does Expotrade do with my personal information?**

We use personal information about you:

- To arrange exhibitions and conferences;
- To identify and invite potential delegates, sponsors, exhibitors and visitors for conferences and exhibitions;
- For promotional offers and special events;
- For our internal administrative, marketing, planning, product development and research requirements.

At any time you may opt out of receiving any communications from us (other than as required for the operation of our business, eg regarding payment of your account).

Unless you have indicated otherwise, Expotrade provides information about you to third parties for their promotional purposes.

If you have any concerns and/or you wish to access your personal information please contact us at [info@expotrade.net.au](mailto:info@expotrade.net.au) or (03) 9545 0360 or by mail at the following address :

Privacy Officer  
Expotrade Australia Pty Ltd  
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Clayton Victoria 3168  
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